

**APPLICATION FORM FOR LICENSE FOR LIQUID WASTE COLLECTION  
AND TRANSPORTATION**

**1. IDENTIFICATION**

<input type="checkbox"/> Company <input type="checkbox"/> Cooperative <input type="checkbox"/> Individual <input type="checkbox"/> Other: .....			
<b>IDENTIFICATION</b>		<b>PHYSICAL ADDRESS (CURRENT)</b>	
<b>Name:</b>		<b>Province:</b>	
		<b>District:</b>	
<b>Tel :</b>		<b>Sector:</b>	
<b>Fax:</b>		<b>Cell:</b>	
<b>E-mail:</b>			
<b>P.O Box</b>			

**2. ACTUAL CONTACTS OF THE REPRESENTATIVE**

Names: .....

Telephone: .....

E-mail: .....

**3. ORIGIN OF LIQUID WASTE TO BE COLLECTED/TARGETTED CLIENTS**

- Households pit latrines or septic tanks
- Commercial buildings including hotels and restaurants
- Industries
- Hospitals/Health Centres
- Water/Wastewater treatment systems
- Other, (specify) .....



**4. ONGOING CONTRACTS FOR LIQUID WASTE COLLECTION AND TRANSPORTATION**

Name of the Client/Customer	Contract period	
	Starting (Date, month and year)	Ending (Date, month and year)

**5. MEANS OF LIQUID WASTE COLLECTION**

- Manual emptying
- Usage of appropriate machinery/trucks, which ones.....

**6. MEANS OF LIQUID WASTE TRANSPORTATION**

- Buckets
- Wheelbarrows
- Tankers
- Trucks
- Others, specify: .....

**7. FINAL DISPOSAL SITE**

- Landfill
- Wastewater treatment facility
- Transfer station
- Others, specify: .....

**8. DO YOU HAVE CONTRACT/AGREEMENT FOR DISPOSING THE COLLECTED LIQUID WASTE?**

- YES                       NO

If yes, attach the copy of the contract/agreement



**9. DO YOU HAVE A HEALTH AND SAFETY POLICY**

- YES                       NO

If yes, attach a copy of the policy

**10. LIST THE SAFETY EQUIPMENTS PROVIDED TO WORKERS**

.....  
 .....  
 .....

**11. DO YOU PROVIDE TRAINING TO YOUR PERSONNEL?**

- YES                       NO

If yes, attach the training manual.

**12. ATTACHMENTS :**

This application form must be accompanied by the following documents:

- License application letter addressed to the Director General of RURA;
- Trade Register Certificate (For Companies) indicating the business activities or RCA certificate for Cooperatives;
- Names and qualification certificate of senior technical staff;
- Business plan for at least 5 years;
- Health and safety policy;
- Copy of vehicle registration (Carte jaune) and inspection certificate for vehicle used for liquid waste collection and transportation;
- Copy of contract with the owner of disposal site for liquid waste disposal;
- Copies of medical insurances for employees;
- Proof of payment of application fee of twenty five thousand Rwandan francs (25.000 FRw) on the account N° 130-10-54998 of RURA opened in COGEBANK.

**N.B:**

- **The license is granted for a period of 5 years upon the payment of license fee of two hundred thousand Rwandan francs (200,000 FRw);**
- **The applicant shall collect his/her license within a period not more than thirty (30) days following the notification of issuance of the license.**